OSHA CROSSTELL 19-02

10 April 2019

BLUF: A recent OSHA Event involved a civilian employee injured/hospitalized while TDY. The TDY location belonged to a different MAJCOM than that of the injured civilian employee. There was confusion on the reporting responsibilities of the OSHA Event, the Mishap Event and the duty status of the TDY person. Miscommunication led to an OSHA Notice of Unsafe or Unhealthful Working Conditions being issued for late reporting (recordkeeping). **29 CFR 1904.39(a): The employer did not report an in-patient hospitalization, amputation, or loss or an eye as a result of a work-related incident to OSHA within twenty-four (24) hours.**

The OSHA Event: The installation safety office where the injury occurred is responsible for creating the OSHA Event in AFSAS and notifying the appropriate OSHA office if required. Each installation should establish mishap notification procedures for all entities operating on AF installations to avoid notification delays to the installation safety office. OSHA will probably request a Rapid Response Report (RRR). We are working on replacing the RRR with the AF Form 978 if OSHA agrees it is an acceptable substitute. Due to OSHA requiring the report within 8 or 24 hours depending on the event, it does not need to be vetted by AFSEC/SEG before sending to OSHA. The report sent to OSHA must be uploaded into AFSAS.

To provide further clarification of the OSHA reporting requirement, AFSEC/SEG has proposed an update to AFI 91-204, *Safety Investigation and Hazard Reporting*:

5.10. Civilian Occupational Events.

5.10.1. Notify the nearest Occupational Safety and Health Administration area or regional office within 8 hours of an on-duty mishap when the mishap results in an AF civilian employee fatality, to include heart attack victims. For any in-patient hospitalization, amputation, or eye loss involving an AF civilian employee that occurs within 24 hours of a work-related incident, report the event within 24 hours to the nearest OSHA office. If unable to contact the nearest Occupational and Safety Health Administration area office or regional office within the required 8-hour time frame, contact the Occupational and Safety Health Administration 24-hour toll free hotline (1- 800-321-OSHA [6742]). **(T-0)**. When an AF civilian is on temporary duty status, temporary additional duty, or otherwise on assignment away from their regular place of employment and incurs a mishap resulting in-patient hospitalization the temporary duty location safety office will notify the nearest OSHA office within 24 hours of the event. **(T-0)**.

The Mishap Event: The installation safety office nearest where the injury occurred should immediately notify the owning MAJCOM and owning installation safety office. If a courtesy investigation is requested, the installation safety office of the installation where the injury occurred will complete the courtesy report IAW AFMAN 91-224, *Ground Safety Investigation and Hazard Reporting*, paragraph 1.3.5.